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TO: UGA Campus Community

FROM: Jere Morehead
            Senior Vice President for Academic Affairs and Provost

            Tim Burgess
            Senior Vice President for Finance & Administration

            Tom Landrum
            Senior Vice President for External Affairs

SUBJECT: *SecureUGA*: 2011 Security Awareness and Accountability Campaign

Information security threats continue to grow in number, sophistication and complexity. It is crucial now, more than ever, that University employees are aware of information security threats and how to avoid them. Therefore, the University of Georgia continues to address the critical issue of protecting and securing sensitive and critical data through a security awareness and training model called *SecureUGA.* This model reflects the critical importance of building individual awareness for establishing a solid foundation for protection of sensitive and critical data regarding information security threats and preventative measures. Within this model, every individual, regardless of position, has a responsibility to protect and secure sensitive and critical data.

Based on this model, all UGA faculty, staff, and employed students are required to participate in the annual self-paced, online awareness modules. These modules have been significantly enhanced to be more interactive, self-paced and relevant to information security threats in 2011. Additionally, this program also fulfills the University's responsibility to comply with the University System of Georgia (USG) Security Awareness Program Policy. The required modules for 2011 can be viewed at https://secure.uga.edu and include:

1. Sensitive Data
2. Identity Theft
3. Viruses
4. Legal Downloading
5. Email

6. Copyright
7. Passwords
8. Workplace Security
9. Social Networking
10. Securing Portable Devices

Employees also have the option to either complete the awareness modules or demonstrate their knowledge of information security by successfully completing the *SecureUGA Opt-Out Quiz* based on a score of 80% or better. The *Opt-Out Quiz* is available at https://secure.uga.edu in the same location as the awareness modules. Each employee of the university is required to complete the ten (10) presentations or successfully complete the opt-out quiz by November 30, 2011. Participation will be electronically recorded and forwarded to unit and/or department leadership.

We look forward to your participation and support of this effort by the University. It is important that UGA collectively do all it can to protect and secure the institution's data and to be aware of those actions that can be taken individually as a member of the University community to reach this goal.